

CSCA Board Meeting Minutes

February 16, 2026

7pm at Diane's House

Attendance: Diane, Sam, Faith, Anne, Fred, Alana

President Report:

Vice President Report: N/A

Secretary Report:

1. Spring '26 Meeting

a. Pick Date and Location:

7pm March 26, 2026 at Haviland

Board to arrive at 6:30pm to collect paperwork/dues, meeting to start at 7pm

b. Form Collection:

i. Provide receipts for all payments-Anne to get receipt book

ii. Print out all online payments to reference

iii. Sam and Diane are looking into "Square" payment options. Fee for use would be paid by user not CSCA

c. Board members to bring laptop/wifi connection to meeting

d. Agenda Items: Will solidify at 3/19 board meeting

e. Mailers

i. List Open Positions

1. President, Vice President, Secretary, Treasurer, 1 year
Trustee, 2 year Trustee, 3 year Trustee (Boat Manager)

ii. Update Dues/Fees

1. 10% annual increase for boat slips ('24-'28):

Boat Slip Fee \$532 for 2026.

2. Add May 1st deadline for all dues

3. Add 3/26 meeting date

4. Add selection for electronic mailer

- iii. Update master list with rejected emails-email paperwork to neighbors with active emails
- iv. Print labels to all addresses without active emails
- f. Cass Launch lock to be re-keyed. Once changed will leave the gate unlocked until new keys are distributed.
 - i. Need 50 keys to distribute at meeting

Treasurer Report

1. Create google calendar with board and member meetings documented
 - a. Suggestion for recurring board meeting every 2nd or 3rd week of the month
 - i. Board meetings will be the 3rd Thursday of each month. Next board meeting is 3/19/26

Trustee Report

Encroachment

1. Establishment of encroached areas-Tabled until next meeting
 - a. Draft letter to send to encroached areas
2. 1095 Oregon Plan-Compose letter to mail to them, inviting to discuss situation with a few board members
3. Potential to have a list of encroachment on website-Tabled

Boat Docks

1. Elizabeth Lake
 - a. Schedule date for dock install
 - i. Previously paid about \$60 per section for an install.
 - ii. Looking for new company, hopefully same one as for Cass
2. Cass Lake
 - a. Find company to secure current docks and install new docks
 - b. Porta-Potty for launch-need to pick date for install and location.

Maintenance

1. Spring clean-up date
 - a. May 3rd at 12pm
2. Tree Service to remove beaver damaged tree at S17
 - a. Fred will work on getting a quote to remove tree
3. Elizabeth Lake swim area stairs
 - a. Find all quotes and email to board members for discussion and selection of company at next meeting.
4. Lawn Service
 - a. Plan to continue with Pierce
 - i. Identify expectations for a lawn service, outline in agreement with photos/walkthrough
 - ii. Add Elizabeth Lake Docks to service

Alana

Fred

1. Block snowmobile access to Cass Lake-No action at this time

Open Items:

1. Picnic Tables at most outlots need replacing, board to start looking at replacements
 - a. Wood looks nice, but needs upkeep
 - b. Durable, low maintenance option?

Next Board Meeting March 19th